

**Office of Community Development  
Grant Agreement Request Form**

(Attachment A must be submitted with this form)

Grant #	S-Y-16-7GJ-1
Grantee	COLEMAN PROFESSIONAL SERVICES, INC.
FTI Number	
CEO Name	Nelson W. Burns
CEO Title	President/CEO
Address	S982 Rhodes Road
City, State, Zip	Kent, OH 44240-
Grant Amount	\$324,800
Grant Start Date	1/1/2017
Project Completion Date	12/31/2018
Final Draw Request Date	1/31/2019
Grant End Date	2/28/2019

**Project Specific Conditions**

Lead Based Paint? No

Other Project Specific Conditions

1)

2)

3)

4)

OCD Representative

Kimberly Alexander



Signature of OCD Representative

Date

(SIGNATURE CONFIRMS GRANT AGREEMENT IS OK TO BE EXECUTED)

**OFFICE OF COMMUNITY DEVELOPMENT  
2016 SUPPORTIVE HOUSING PROGRAM  
ATTACHMENT A  
SCOPE OF WORK AND BUDGET**

I. GENERAL DATA

Applicant Agency :	COLEMAN PROFESSIONAL SERVICES, INC.	Program App Type :	Permanent Supportive Housing
Vendor ID:	0000053123	Grant Number :	S-Y-16-7GJ-1
Program Rep :	Kimberly Alexander	Total Grant Award :	\$ 324,800
Application Submitter :	Carol McCullough	Admin Agency:	COLEMAN PROFESSIONAL SERVICES, INC.
CEO :	Nelson Burns	Admin Contact:	Carol McCullough
Title :	Chief Executive Officer	Title:	Grant Writer
Address :	5982 Rhodes Rd, Kent, OH 44240	Admin Address:	5982 Rhodes Rd, Kent, OH 44240
Phone Number :	(330) 676-6801	Admin Phone:	(330) 676-6810
Email Address :	nelson.burns@colemen-professional.com	Admin Fax:	
		Email Address :	carol.mccullough@colemanservices.org
Ohio House :	68 - Margaret Ann Ruhl	Ohio Senate :	28 - Tom Sawyer

II. GRANT DEADLINES

Award Date : 1/1/2017      Work Completion Date : 12/31/2018      Draw Date : 1/31/2019      Grant Completion Date : 2/28/2019

III. PROJECT DESCRIPTIONPermanent Supportive Housing Program

Coleman Professional Services, Inc. will provide 55 units of permanent supportive housing that include 61 beds for homeless individuals and families with a disability in Portage County. The units have a capacity of 55 households. The program will serve 65 households/persons. CPS Inc. will provide 10 units of permanent supportive housing that include 10 beds for males and females in Jefferson County. The units have a capacity of 10 households. The program will serve 20 households/persons. The agency will also provide 8 units of permanent supportive housing that include 8 beds for single males in Trumbull County. The units have a capacity of 8 households.. The program will serve 12 households/persons. The program projects that 90-100 percent of persons will exit to or retain permanent housing in Portage, Trumbull and Jefferson counties. Clients served are at or below 35% of AMI. All funds will be used for program operations, data evaluation and administration during the 2-year period.

Counties In Service Area:

Jefferson, Portage, Trumbull

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IV. SOURCES OF FUND

Provider	Amount	Fund Category	Fund Type	Term	Interest Rate
Coleman Professional Services	\$ 40,250	Other Funds	Cash	N/A	N/A
Jefferson County Prevention and Recovery Board	\$ 292,261	Other Federal	Grant	N/A	N/A
OhioMHAS	\$ 40,250	State and Local Funds	Grant	N/A	N/A
Grant Funds	\$ 324,800				
<b>Total</b>	<b>\$ 697,561</b>				

V. AWARDED PROGRAM BUDGET

Permanent Supportive Housing Program

Project Category / Activity Name	Total Cost	OHTF Funds	Other Funds Amount - Source
<b>1-Coleman Portage County PSH</b>			
1-Operating Expenses / CHDO	\$ 77,850	\$ 51,600	\$ 26,250 Multiple Sources
<b>2-Beacon House</b>			
2-Operating Expenses / CHDO	\$ 219,392	\$ 90,500	\$ 128,892 Jefferson County Prevention an...
3-Supportive Serv. w/ Housing	\$ 216,349	\$ 72,100	\$ 144,249 Jefferson County Prevention an...
1-General Admin	\$ 23,120	\$ 4,000	\$ 19,120 Jefferson County Prevention an...
<b>2-Beacon House Subtotal</b>	<b>\$ 458,861</b>	<b>\$ 166,600</b>	<b>\$ 292,261</b>
<b>3-Coleman Trumbull County PSH</b>			
1-Operating Expenses / CHDO	\$ 160,850	\$ 106,600	\$ 54,250 Multiple Sources
<b>Total Awarded</b>	<b>\$ 697,561</b>	<b>\$ 324,800</b>	<b>\$ 372,761</b>

VI. PROGRAM OUTCOMES

Project Name	No. of Persons Served	No. of Households Served
1-Coleman Portage County PSH	65	65
2-Beacon House	20	20
3-Coleman Trumbull County PSH	12	12
<b>Total</b>	<b>97</b>	<b>97</b>